

## Application Information

Applications for Family Housing are accepted from 0730 to 1700, Monday through Friday at the Joint Housing Office, 98 San Jacinto Road located near the main gate.

All application forms with a signature block require a full signature or can be digitally signed.

Service members can use their Common Access Card (CAC) from a government computer to digitally sign all application forms. To rate a local courtesy move, you must submit your application within 30 days of your arrival to duty station.

To submit an Application, provide the following documents:

1. DD Form 1746 (Application for Assignment to Housing) and Email Address (block 21)
2. Web Orders or Command Letter (attached to Camp Pendleton more than 30 days) -- Link to example Command Letter
3. Dependency Verification (Marines - NAVMC 10922 DD1751, Navy - NAVPERS 1070/602 Page Two, Other Branch - DD93 Record of Emergency Data)
4. Members of service branches other than the Marine Corps: provide a copy of your last LES.
5. Privacy Act Release Form
6. Fire and Window Safety Awareness Brochure and Form -- Please read the brochure and sign the form at the end
7. Public Private Venture (PPV) Brief Form – Choose either Liberty Military or Hunt Military Housing
8. Window Cord Safety Form
9. Registered Sex Offender Policy and Disclosure Form – Choose appropriate “Yes” or “No”

If Applicable:

10. Court Order Custody Paperwork or Birth Certificate Member or Spouse must have 51%
11. Verification of Pregnancy (on doctor or hospital letterhead stating due date, with signature)
12. Exception Family Member enrollment letter (EFMP)
13. Power of Attorney for Spouse applying for Base housing.
14. Wounded Warriors need Case Worker verification
15. Resident Energy Conservation Program (RECP). \*RECP program is currently in suspension until further notice.

<http://www.pendleton.marines.mil/Family/FamilyHousing/ResidentEnergyConservationProgram.aspx>

16. Provide general information regarding all pets (type, breed, pet names, weight, gender and color) on your DD1746 Housing Application Remarks (block 21). Be aware of all the types of Wild Life aboard Camp Pendleton.

MCO P11000.22 Ch 3 released 14 Jul 14 prohibits full or mixed breeds of Pit Bulls, Rottweilers and Canid/Wolf Hybrids aboard Marine Corps installations. These animals are not permitted in Base Family Housing. According to Base Order P11101.31B Ch 4 all authorized pets must be registered with Domestic Animal Control (DAC) within 30 days of move-in. You may contact 760-725-8120 for information.

Per MCO P11000.22 Ch 2 released 14 Jul 14, all privately owned weapons or firearms must be registered with the Provost Marshal's Office (PMO) within 72 hours of move-in. You may contact 760-7253888 for more information.

Questions or Comments:

If you have any questions or comments regarding the application forms please email Family Housing at [pndlfamilyhousing@usmc.mil](mailto:pndlfamilyhousing@usmc.mil) or call at 760-725-1656. Please allow 2 business days for responses.

Forms may be submitted via email to [pndlfamilyhousing@usmc.mil](mailto:pndlfamilyhousing@usmc.mil), fax (760-725-5559 DSN: 365), in person at the Joint Housing Office or mail to 98 San Jacinto Road Oceanside, California 92055.